

# Preamble

We, undergraduates, students, postdocs and young researchers of Faculty of Nuclear Sciences and Physical Engineering (FNSPE) of Czech Technical University in Prague, feeling the need for an organization to foster understanding and broadening the general awareness of physics research and applications, do hereby ordain and establish this constitution.

## Article I Name

The name of this organization shall be 'Prague EPS Young Minds Section', hereinafter referred to as 'Section'.

## Article II Objectives

The objective of this organization shall be:

1. to unite students of physics and natural sciences in the Czech Republic,
2. to promote awareness of physics research and applications to the academic and general community,
3. to serve as a means of communication and interaction between students, faculties, and administration on a local, national and international level,
4. to establish interaction between students and young researchers, peer Sections, and the European Physical Society headquarters,
5. to broaden the members insight of post-graduate opportunities,
6. to broaden the knowledge of the members outside their field of interest.

## Article III Membership

1. Membership in this organization shall be open to any student, graduate, postgraduate or postdoctoral with a strong interest in physics.
2. In accordance with the objectives stated in Article II, members of the Section shall be regular members of the European Physical Society or one of its member societies.
3. The membership registration starts by application to the the Section Secretary providing given registration form.
4. Every new member has 30 days for registration to EPS or one of its member societies, unless he/she already is a regular member of EPS or one of its member societies.
5. The membership officially starts the day secretary adds the member to the List of Members of the Section and terminates the day the secretary removes the name of the member from the List of Members of the Section.

6. Section will not deny membership on the basis of race, sex, color, age, disability, sexual orientation, religion, national origin or political affiliation.
7. Members shall act in accordance with the bylaws and agree with the usage of his/her credential for the Section purposes.

The membership of a Section Member shall terminate upon:

8. resignation. Written notification of the resignation must be presented to the Secretary. Secretary informs Executive Board within seven days.
9. occurrence of any event that renders a Member ineligible for membership, or failure to satisfy membership qualifications.
10. suspension. Executive Board, acting reasonably and in good faith, determining by affirmative vote of its members that Member has refused or failed to comply with the provisions of the bylaws or any applicable rule made by the Executive Board. The suspension is valid upon official membership termination.
11. death of the member.

## **Article IV    Organization**

### **Section A    Executive Board (EB)**

1. The membership of the Executive Board shall consist of four Officers (President, Vice-President, Treasurer and Secretary) and Executive Board Members.
2. Each member of the Executive board shall have one vote.
3. Attendance at all meetings of the Board shall be expected. If a member of the Executive Board is unable to attend the meeting, he/she is expected to notify Officers in advance and present a report regarding his recent work. If possible, he/she shall connect via video-conference.
4. Executive Board meetings shall be hereinafter referred to as Executive Board Meetings.
5. Membership in the Executive Board starts or terminates immediately after election, described in Article V.

### **Section B    Executive Board Officers**

1. The elected Officers are:
  - President
  - Vice-President
  - Secretary
  - Treasurer
2. The Officers will be elected according to the Article V.

## **Section C Removal from Office**

1. An elected Officer can be removed from Office for misconduct or failure to perform the duties of his/her Office.
2. Removal must be approved by the President himself, after the charges have been openly preferred against the Officer by a member of the Section - one meeting prior to the meeting at which the removal vote is to be taken. The said Officer has a right to defend himself by a verbal statement at the meeting.

## **Section D Duties of Officers**

The duties of the Officers of the Section are as follows:

### **1. The President shall:**

- (a) represent and be responsible to the Section,
- (b) be head of the Section and thus make necessary decisions to run the Section under the cooperation with the Executive Board,
- (c) be responsible for organization of the program and schedule regular section meetings,
- (d) maintain communications with the European Physical Society and the corresponding local member society and assume responsibility for submitting annual reports to the European Physical Society and all other supporting institutions,
- (e) assume responsibility for public relations,
- (f) assume the duties of any other Officer in the event of absence, dismissal or resignation until the Office is filled.

### **2. The Vice-President shall:**

- (a) assist the President.
- (b) support the President in the organization of events.
- (c) ensure all decision, resolutions, and actions taken by the Executive Board are in accordance with the bylaws.
- (d) assume the duties of the President in the event of absence, dismissal or resignation until the office is filled.
- (e) perform all other duties relevant to the Office or as assigned by the President.

### **3. The Secretary shall:**

- (a) take minutes of all Section meetings and to be responsible for all correspondence of the Section,
- (b) will keep List of Members of the Section with name, e-mail address and period of membership,
- (c) perform all other duties relevant to the Office or as assigned by the President.

### **4. The Treasurer shall:**

- (a) be responsible for the financial obligations to the Section,

- (b) identify grants, coordinate payment of dues, and distribute funds accordingly,
- (c) prepare the grant proposals jointly with the other Officers to best suit the needs of the Section,
- (d) keep the Executive Board updated on the financial situation of the Section,
- (e) perform all other duties relevant to the Office or as assigned by the President.

## **Section E Creation and Abolishment of Positions**

1. The Executive Board might create new officer positions if the need arises.
2. To create a new position a proposal for the new position and a description of the associated duties has to be presented to the Executive Board. According to Article V and Article VI the new position is created and shall be treated according to Article V, Section A.
3. With the creation of a new position a description of the officers duties shall be added to Article IV, Section D and the list in Article IV, Section B shall be updated.
4. If the need for any position ceases it might be abolished. To do this the Executive Board shall be presented with the arguments for why the position is no longer needed and how the duties of the position shall be distributed to other officers. A vote on the proposition will be held in the following meeting.
5. Executive Board Meeting votes for its abolishment, according to Article V, Article VI and the steps in the previous point have been taken.
6. If a position is abolished all references to this position shall be removed from this bylaw. The duties of the abolished position, specified in Article IV, Section D are distributed among the other officers according to the proposal for the abolishment of said position.
7. The positions of President, Vice-President, Secretary and Treasurer are exempt from the previous points, i.e. they can not be abolished.

## **Article V Elections**

### **Section A Nominations and Elections of Officers**

1. Nominations for the Officers shall be conducted by a Secretary, the Secretary's role shall be to ensure a full slate of candidates for the Officers and set the date for the election.
2. Election of the Officers shall be conducted by a Election Supervisor, delegated by the President, whose role is be to ensure fair run of Elections.
3. In case Election Supervisor and/or Secretary is unable to perform his/her duties, the person delegated by the President takes their duties.
4. To help in the preparation of the election and the counting of votes the Secretary and/or Election Supervisor may organize a committee.

5. Elections are held in the first Executive Board Meeting in April. This meeting is hereinafter referred to as Voting Meeting. Nominations will be open for two weeks prior to Voting Meeting. The list of nominees shall be published one week prior to Voting Meeting via the official Section mailing list.
6. If then no candidate is found the office remains vacant, the nomination period is extended. The Secretary informs the members accordingly.
7. Nominee can be every member of the Executive Board, at the time of the announcement of the election, fulfilling conditions in Article IV, Section B. The Secretary makes sure these condition are fulfilled.
8. Voting Meeting agenda:
  - (a) The Secretary checks that all voters have been Section Members at the time the election was announced and are eligible to vote.
  - (b) The Election Supervisor informs the voters about the election, distributes and collects ballots and determines the result of the election.
  - (c) The Officers are discharged from duty according to Article V, Section B.
  - (d) After the new Officers have been elected the former President gives the chair to the new President and the Voting Meeting is concluded.
9. The election is always secret and every member entitled to vote has one vote per Officer.
10. The Election Supervisor is responsible for the counting of the vote and the announcement of the result.
11. Voting consists of two rounds. The two candidates with highest number of votes advance to the second round of election. The voting proceed as in the first election round. The candidate with the highest number of votes becomes the Officer actively immediately.
12. In case of a vacant office, a special election will be held at a closest possible date established by the Secretary in accordance with the time limits specified before.
13. It is only possible to vote during the Voting Meeting. In case of absence, the member can delegate his/hers vote by official email to the Secretary, who shall keep it secret and provides them after the present votes are counted.
14. The Secretary takes minutes of the election, including:
  - members present,
  - number of submitted votes,
  - result of election,
  - any unusual occurrences during the election these can be part of the minutes of the general meeting or a separate document.
15. The Election Supervisor provides the ballots for the election. Only votes on these ballots are valid. The ballots contain the position and the candidates. The different positions shall be easily distinguishable so that no confusion about the candidates for a position arises.
16. The ballots for an election will be kept by the Secretary until after a regular section meeting at least four weeks after the election.

## **Section B Term of Office**

1. The term of each Officer shall begin after his/her election.
2. The term of each Officer lasts at least until the next Voting Meeting.
3. The term of Officers elected at a different time last until the next Voting Meeting or by the Presidents decision.
4. If an officer resigns his/her position before his/her term ends, Article V, Section A becomes operative.
5. The term of each Officer terminates at the moment of electing a new Officer.

## **Article VI Votes**

1. Votes are held during any Executive Board Meeting and are presided over by the President.
2. The votes are open by default. If at least one person demands a secret vote, the vote shall be secret.
3. Maximum number of votes for proposition is always equal to the number of Executive Board members.
4. Only members of the Executive Board may vote.
5. If any Executive Board Member is unable to be present in voting, he may send his vote via e-mail to Secretary at least two hours prior to the voting.
6. A proposition is accepted if it has at least two thirds of pro votes from all possible votes, except for the cases where this bylaw specifies differently.
7. President may challenge any decision of the Executive Board. The voting is repeated. In case there are less than four-fifths of votes, the Executive Board decision is vetoed.
8. Any vote is pro, con or abstain.

## **Article VII Funds**

1. Section dues shall be paid and funds will be managed by the Treasurer.
2. The Treasurer shall provide appropriate membership information and materials and coordinate dues payments to the European Physical Society.

## **Article VIII Collaborations**

1. This Section shall collaborate with peer Sections, local institutions, national bodies and international organizations to generate broad support and to secure funding for its activities.
2. All collaborations shall be organized including supporting professional circles.
3. The funding shall be in accordance with the rules for local student organizations.

## **Article IX Revision and edits to the Bylaws**

1. Propositions to change the Bylaw need a two-thirds of the Executive Board to be accepted.
2. Changes to the bylaw that concern only grammatical or orthographically corrections can be performed at any time by the Officers. These changes have to be accepted by a simple majority vote in the next Executive Board Meeting.

## **Article X Severability**

In case one or more of the previous articles, or parts thereof, are found to be invalid or in conflict with governing law the rest of the bylaw remains valid.